

Resources Fees & Charges 2018/19

Appendix 3

	Agreed charges 2017/18			%	Proposed charges 2018/19			%	Legislation giving power to charge	Basis for charging
	Basic	VAT	Total	% Change	Basic	VAT	Total	% Change		
	£	£	£	2017/18	£	£	£	2017/18		
1. Payroll Commissions										
Deductions of Union Dues from Pay (excl VAT)	2.50%	0.00	2.50%	0.00%	2.50%	0.00	2.50%	0.00%	s116B Trade Union & Labour Relations (Consolidation) Act 1992	Statutory discretionary
Admin fee – attachment of earnings (excludes VAT) per deduction	1.00	0.00	1.00	0.00%	1.00	0.00	1.00	0.00%	s7(4)(a) Attachment of Earnings Act 1971	Statutory prescribed
2. Helpline & Telecare										
Helpline										
Option A Premium £425										
commission fee	180.00	0.00	180.00	0.00%	0.00	0.00	0.00	-100.00%	s93 Local Government Act 2003/Localism Act	Discretionary
weekly	2.73	0.00	2.73	0.00%	8.17	0.00	8.17	199.27%	s93 Local Government Act 2003/Localism Act	Discretionary
Quarterly	35.49	0.00	35.49	0.00%	106.25	0.00	106.25	199.38%	s93 Local Government Act 2003/Localism Act	Discretionary
Option B Standard £225										
weekly	5.38	0.00	5.38	0.00%	45.32	0.00	45.32	742.38%	s93 Local Government Act 2003/Localism Act	Discretionary
Quarterly	69.94	0.00	69.94	0.00%	56.25	0.00	56.25	-19.57%	s93 Local Government Act 2003/Localism Act	Discretionary
Telecare										
Fall detectors	75.00	0.00	75.00	0.00%	139.00	0.00	139.00	85.33%	s93 Local Government Act 2003/Localism Act	Discretionary
Bed sensors-Tim Control	100.00	0.00	100.00	0.00%	100.00	0.00	100.00	0.00%	s93 Local Government Act 2003/Localism Act	Discretionary
Bed sensors-Mattress	35.00	0.00	35.00	0.00%	35.00	0.00	35.00	0.00%	s93 Local Government Act 2003/Localism Act	Discretionary
Bed sensors- over bed Mattress	80.00	0.00	80.00	0.00%	80.00	0.00	80.00	0.00%	s93 Local Government Act 2003/Localism Act	Discretionary
Property exit sensors	220.00	0.00	220.00	0.00%	298.00	0.00	298.00	35.45%	s93 Local Government Act 2003/Localism Act	Discretionary
Medical prompts	100.00	0.00	100.00	0.00%	100.00	0.00	100.00	0.00%	s93 Local Government Act 2003/Localism Act	Discretionary
Medical prompts-tipper	50.00	0.00	50.00	0.00%	88.00	0.00	50.00	0.00%	s93 Local Government Act 2003/Localism Act	Discretionary
Medical prompts-cartridges	20.00	0.00	20.00	0.00%	25.00	0.00	20.00	0.00%	s93 Local Government Act 2003/Localism Act	Discretionary
Smoke detectors	45.00	0.00	45.00	0.00%	75.00	0.00	75.00	66.67%	s93 Local Government Act 2003/Localism Act	Discretionary
Epilepsy sensors	280.00	0.00	280.00	0.00%	280.00	0.00	280.00	0.00%	s93 Local Government Act 2003/Localism Act	Discretionary
Radio Pullcard	75.00	0.00	75.00	0.00%	75.00	0.00	75.00	0.00%	s93 Local Government Act 2003/Localism Act	Discretionary

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3. Concessionary Travel										
Blue Badges	10.00	0.00	10.00	0.00%	10.00	0.00	10.00	0.00%	Regulation 6(1) -Disabled Persons(Badges for Motor Vehicles)(England)Regulations 2000	Statutory Prescribed
Replacement Freedom Pass	10.00	0.00	10.00	0.00%	10.00	0.00	10.00	0.00%		
Replacement Taxi Pass	10.00	0.00	10.00	0.00%	10.00	0.00	10.00	0.00%		
Legal										
Legal and Governance										
4. Local Land Charges										
Additional Enquiries - Part I (inclusive of Official Statutory £6 fee)	220.00	29.00	249.00	19.71%	230.00	31.00	261.00	4.82%	Environmental Information Regulations 2004	Statutory discretionary
LCC1 Form	75.00	0.00	75.00		75.00	0.00	75.00	0.00%	Environmental Information Regulations 2004	Statutory discretionary
Con 29 Form	145.00	29.00	174.00		155.00	31.00	186.00	6.90%	Environmental Information Regulations 2004	Statutory discretionary
Additional Parcel	9.00	1.80	10.80	27.06%	10.00	2.00	12.00	11.11%	Environmental Information Regulations 2004	Statutory discretionary
Additional Enquiries - Part II	24.00	4.80	28.80	25.22%	25.00	5.00	30.00	4.17%	Environmental Information Regulations 2004	Statutory discretionary
Additional Enquiries - Added by Solicitors	27.00	5.40	32.40	24.62%	30.00	6.00	36.00	11.11%	Environmental Information Regulations 2004	Statutory discretionary
NLIS search - Part I	220.00	0.00	220.00	5.77%	230.00	31.00	261.00	18.64%	Environmental Information Regulations 2004	Statutory discretionary
5. Copying Documents										
A4 per page	0.10	0.02	0.12	0.00%	0.10	0.02	0.12	0.00%		Discretionary
A3 per page	0.23	0.05	0.28	0.00%	0.23	0.05	0.28	1.45%		Discretionary
Note: previous rate for A3 copies was set the same as A4 in error. Rates for copy charges aligned to those in Environment & Enterprise										
6. Registration Services										
6a. Citizenship Ceremonies										
Private Ceremony (individual) first family member	120.00	0.00	120.00	0.00%	125.00	0.00	125.00	4.17%	Local Government Act 2003/Localism Act 2011	Discretionary
Private ceremony additional family member (adult) per person	70.00	0.00	70.00	0.00%	75.00	0.00	70.00	0.00%	Local Government Act 2003/Localism Act 2011	Discretionary

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Private ceremony (couples)	190.00	0.00	190.00	0.00%	200.00	0.00	200.00	5.26%	Local Government Act 2003/Localism Act 2011	Discretionary
Group ceremony (Statutory)	80.00	0.00	80.00	0.00%	80.00	0.00	80.00	0.00%		Statutory Prescribed
Photograph	15.00	0.00	15.00	0.00%	15.00	0.00	15.00	0.00%	Local Government Act 2003/Localism Act 2011	Discretionary
6b. Additional Ceremonies										
Naming (Moat Room) Mon to Fri	141.67	28.33	170.00	0.00%	166.67	33.33	200.00	17.64%	Local Government Act 2003/Localism Act 2011	Discretionary
Naming (Moat Room) Sat	166.67	33.33	200.00	0.00%	208.33	41.67	250.00	25.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Naming (Moat Room) Sun & BH	208.33	41.67	250.00	0.00%	250.00	50.00	300.00	20.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Naming (external venues) Mon to Fri	166.67	33.33	200.00	0.00%	250.00	50.00	300.00	50.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Naming (external venues) Sat	208.33	41.67	250.00	0.00%	291.67	58.33	350.00	40.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Naming (external venues only) Sun & BH	250.00	50.00	300.00	0.00%	333.34	66.66	400.00	33.33%	Local Government Act 2003/Localism Act 2011	Discretionary
Renewal of Marriage Vows / Commitment ceremony (new service (Moat Room) Mon to Fri	141.67	28.33	170.00	0.00%	166.67	33.33	200.00	17.64%	Local Government Act 2003/Localism Act 2011	Discretionary
Renewal of Marriage Vows / Commitment ceremony (new service) (moat Room) Sat	166.67	33.33	200.00	0.00%	208.33	41.67	250.00	25.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Renewal of Marriage Vows / Commitment ceremony (new service) (Moat Room) Sun	208.33	41.67	250.00	0.00%	250.00	50.00	300.00	20.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Renewal of Marriage Vows / commitment ceremony (new service) Mon to Fri (external venues).	166.67	33.33	200.00	0.00%	250.00	50.00	300.00	50.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Renewal of Marriage Vows / Commitment Ceremony (new service) external venue Sat	208.33	41.67	250.00	0.00%	291.67	58.33	350.00	40.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Renewal of Marriage Vows / Commitment ceremony (new service) Sun & BH (external venues).	250.00	50.00	300.00	0.00%	333.34	66.66	400.00	33.33%	Local Government Act 2003/Localism Act 2011	Discretionary
6c. Nationality Checking Service (incl VAT)										
Individual Applicant (Mon-Fri)	50.00	10.00	60.00	0.00%	50.00	10.00	60.00	0.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Married Couple (Mon-Fri)	100.00	20.00	120.00	0.00%	100.00	20.00	120.00	0.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Married Couple & 2 Minors (Mon-Fri)	158.33	31.67	190.00	0.00%	158.33	31.67	190.00	0.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Each additional Minor (Mon-Fri)	29.17	5.83	35.00	0.00%	29.17	5.83	35.00	0.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Individual Minor independent of parent (Mon-Fri)	29.17	5.83	35.00	0.00%	29.17	5.83	35.00	0.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Civil Partnership Couple (Mon-Fri)	100.00	20.00	120.00	0.00%	100.00	20.00	120.00	0.00%	Local Government Act 2003/Localism Act 2011	Discretionary

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Civil Partnership & 2 adopted minors	158.33	31.67	190.00	0.00%	158.33	31.67	190.00	0.00%	Local Government Act 2003/Localism Act 2011	Discretionary
6d. Marriage & Civil Partnerships										
Conduct Civil Marriages / Civil Partnerships at Moat room (Mon-Fri)	110.00	0.00	110.00	0.00%	150.00	0.00	150.00	36.36%	Local Government Act 2003/Localism Act 2011	Discretionary
Conduct Civil Marriages/CPs at Civic Centre Moat Room (Saturday)	180.00	0.00	180.00	0.00%	220.00	0.00	220.00	22.22%	Local Government Act 2003/Localism Act 2011	Discretionary
Conduct Civil Marriages/CPs at Civic Centre Middlesex Room (Saturdays)	450.00	0.00	450.00	0.00%	450.00	0.00	450.00	0.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Conduct Civil Marriages/CPs at Civic Centre Council Chamber (Saturdays)	450.00	0.00	450.00	0.00%	450.00	0.00	450.00	0.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Conduct Civil Marriages/CPs at Civic Centre Middlesex Room (Sundays)	500.00	0.00	500.00	0.00%	520.00	0.00	520.00	4.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Conduct Civil Marriages/CPs at Civic Centre Council Chamber (Sundays)	500.00	0.00	500.00	0.00%	520.00	0.00	520.00	4.00%	Local Government Act 2003/Localism Act 2011	Discretionary
Licensing of premises for conduct of civil marriages / Civil partnerships (3 year period)	1,400.00	0.00	1400.00	0.00%	1,500.00	0.00	1,500.00	7.14%	Reg 12 - Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Statutory discretionary
Licence admin fee (each change of approval / responsible person/holder)	120.00	0.00	120.00	0.00%	120.00	0.00	120.00	0.00%	Reg 12 - Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Statutory discretionary
Conduct Civil Marriages/CP's at outside premises (Mon-Fri)	450.00	0.00	450.00	0.00%	450.00	0.00	450.00	0.00%	Reg 12 - Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Statutory discretionary
Conduct Civil Marriages/CP's at outside premises (Saturdays)	450.00	0.00	450.00	0.00%	450.00	0.00	450.00	0.00%	Reg 12 - Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Statutory discretionary
Conduct Civil Marriages/CP's at outside premises (Sundays and Bank Holidays)	500.00	0.00	500.00	0.00%	520.00	0.00	520.00	4.00%	Reg 12 - Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Statutory discretionary
7. Copies of Register of Electors (all statutory)										
Hard Copy for Non- Electoral Purposes – Basic Charge	10.00	0.00	10.00	0.00%	10.00	0.00	10.00	0.00%		Statutory Prescribed
Hard Copy – Plus cost for 1,000 names	5.00	0.00	5.00	0.00%	5.00	0.00	5.00	0.00%		Statutory Prescribed
Data Copy for Non-Electoral Purposes – Basic Charge	20.00	0.00	20.00	0.00%	20.00	0.00	20.00	0.00%		Statutory Prescribed
Data Copy – Plus cost for 1,000 names	1.50	0.00	1.50	0.00%	1.50	0.00	1.50	0.00%		Statutory Prescribed

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	£	£	£							
Where meeting a request is likely to cost in excess of £450, the Council can seek to recover the whole cost (subject to agreement of the requester), (plus VAT if applicable). In accordance with ICO guidance, a maximum allowed charge of £25 per hour for staff time for the extra work will be applied.									Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004	Statutory prescribed

Statutory prescribed - legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e set eg. £100 or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011